

Position: Fundraising Coordinator Organization: United Starz Netball Club

Position Summary:

The Fundraising Coordinator at United Starz Netball Club is a crucial role responsible for planning, organizing, and executing fundraising activities and initiatives to support the club's financial needs. This role involves identifying fundraising opportunities, engaging with sponsors and donors, and coordinating events to raise funds for the club. The Fundraising Coordinator plays a pivotal role in ensuring the financial sustainability of the club.

Key Responsibilities:

1. Fundraising Strategy:

- Develop a comprehensive fundraising strategy that aligns with the club's financial goals and priorities.
- Identify opportunities for fundraising, including events, campaigns, and grant applications.

2. Event Planning:

- Organize fundraising events, such as charity games, auctions, raffles, or other activities.
- Oversee event logistics, including venue selection, budgeting, and volunteer coordination.

3. Sponsorship and Donor Engagement:

- Seek and cultivate relationships with potential sponsors and donors, both individuals and organizations.
- Create sponsorship packages and proposals to secure financial support.

4. Grant Applications:

- Research and identify grant opportunities that are relevant to the club's mission and needs.
- Prepare and submit grant applications, ensuring compliance with all requirements.

5. Fundraising Campaigns:

- Plan and execute online and offline fundraising campaigns, leveraging social media, email, and other platforms.
- Monitor and report on the progress of campaigns, adjusting strategies as needed.

6. Financial Reporting:

- Keep accurate records of all funds raised, expenses incurred, and donations received.
- Provide regular financial reports to the committee and club members.

7. Community Engagement:

- Foster positive relationships with the local community, businesses, and potential supporters.
- Represent the club at community events and engage in outreach activities.

Qualifications:

- Strong organizational and project management skills.
- Excellent communication and negotiation abilities.
- A passion for netball and a commitment to the club's mission and values.
- Experience in fundraising, sales, or a related field is highly desirable.

Time Commitment:

The Fundraising Coordinator position is expected to require a significant time commitment, particularly during fundraising event planning and execution. This role may involve several hours per week, with variations based on fundraising activities. This is a volunteer position, and the term is typically 1 years, as determined by the club's constitution.

How to Nominate:

Interested individuals should go to our social media pages and select the Forms link.

All nominees should attend USNC AGM to be voted in by the current committee.

Serving as the Fundraising Coordinator for United Starz Netball Club is a unique opportunity to play a key role in securing the club's financial sustainability and supporting its mission. If you have strong fundraising and relationship-building skills and a dedication to our club's values, we encourage you to apply for this important position.